

# Notification of/Application for Additional Employment



## Personal Details and Isle of Wight Council Employment

Full Name:		Title:	
Job Title:			
Department:			
Directorate:			
Hours of work per week:			
Pattern of hours: (e.g. 24/7 shifts, 8.30 am – 5.00 pm)			
Days worked:			

## Declaration

I will have no other employment/work once I commence in my new post with the Isle of Wight Council.

Signed:		Date:	/ /
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## Other Employment/Work Details (N.B. You must include any other work done for IWC)

I have other employment/work or I am considering other employment/work including Bank/Casual/Agency, the details of which are below:

Organisation/ Company/ Agency:				
Job Title:				
Description of work undertaken:				
Type of work:	Paid <input type="checkbox"/>	Unpaid <input type="checkbox"/>	Voluntary <input type="checkbox"/>	Casual <input type="checkbox"/>
Hours per week:				
Pattern of hours: (e.g. 24/7 shifts, 8.30 am – 5.00 pm)				
Annual leave entitlement:				days/hours

Date commenced: (if already in additional employment)	
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## Declaration

I have read and understand the Council's Additional Employment Policy, and I agree to comply with its requirements:

<b>Signed:</b> <b>(Employee)</b>		<b>Date:</b>	/	/
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## Office use only

Name of Manager forwarded to:	
Date forwarded:	
Date discussed with employee: (if applicable)	
Similar to post at Isle of Wight Council	Yes <input type="checkbox"/> No <input type="checkbox"/>

## Decision:

**(Please tick appropriate box)**

Request approved <input type="checkbox"/>	
Request rejected <input type="checkbox"/>	
Comments:	
Date employee informed of decision (Date)	/ /